

# UNITARIAN UNIVERSALIST FELLOWSHIP OF DURANGO

## October 2013

### **Developmental Minister Job Description:**

The developmental minister will work collaboratively with the Unitarian Universalist Fellowship of Durango leadership, members, and friends in achieving the mission and goals\* of the fellowship. We are seeking a Developmental Minister because we have never had a minister. The following duties and responsibilities are priority expectations. However, we will want to discuss with our minister what is best done by whom and in what order. There will be an annual review by the minister and the Board of Trustees to determine appropriate modifications.

#### \*2014-15 Goals

The Unitarian Universalist Fellowship of Durango, in partnership with a minister, places its priorities in the following areas:

- Developing a shared leadership approach to fellowship, governance and ministry
- Continuing exploration of individual spirituality
- Developing our pastoral care capacity and practice
- Enhancing our Unitarian Universalist presence in the community
- Expanding our social justice efforts

#### Duties and Responsibilities of the Developmental Minister

##### 1. Shared Leadership

- a. Be the main point of contact within the fellowship
- b. Provide a big picture perspective through interaction with all UUFD facets
- c. Support and facilitate a sense of community within UUFD
- d. Participate in special interest groups as appropriate
- e. Make interpersonal connections with the fellowship and facilitate a shared leadership approach with our lay leaders
- f. Inspire the work of volunteers

##### 2. Spiritual Development:

- a. Present two sermons per month
- b. Work with Sunday services committee re: worship format, responsibilities of participants, member and guest presenters, music, story for all ages.
- c. Provide consistency and a long term vision to Sunday Service topics, including those presented by guest speakers
- d. Collaborate with RE leadership on children, youth and adult education
- e. Support the spiritual diversity and individual development of members of the fellowship
- f. Assist in the implementation and improvement of small group ministry such as Covenant groups

##### 3. Pastoral Care

- a. Be available as Celebrant/Consultant for Rites of Passage
- b. Provide counseling support and pastoral care to those in need

- c. Collaborate with Caring Committee to meet needs of individuals and families
4. Community Relationships
- a. Provide a presence/voice representing UUFD and UU values and principles in the community (e.g. Coalition of Caring Communities, media)
  - b. Establish relationships with key organizations in the community, such as other churches and non-profits
5. Social Justice
- a. Facilitate fellowship connection to larger UUSC issues
  - b. Participate in, and foster development of, UUFD social justice initiatives and commitments
6. Fellowship Administration
- a. Supervise and support UUFD staff
  - b. Serve as an ex-officio member of the Board of Trustees, the Leadership Council, and UUFD committees and participate as appropriate
  - c. Assist the Board of Trustees and the Leadership Council in assessing governance and ministry structures and redesigning as needed